United Nations International Residual Mechanism for Criminal Tribunals

Call for Interest
Individual Contractor – Security Officer

DEADLINE FOR APPLICATIONS : 14 September 2023
DATE OF ISSUANCE : 08 September 2023
OFFICE : Registry/Security and Safety Section
LOCATION : The Hague
JOB OPENING NUMBER : 2023/IRMCT/REG/SSS-H/051-IC

This position is subject to local recruitment. Applicants for positions of individual Contractor must be authorized to work in the duty station where the position is located.

Organizational setting and Reporting:

The Individual Contractor will be working in the Registry, Security and Safety Section of the International Residual Mechanism for Criminal Tribunals (IRMCT), The Hague Branch. The incumbent will work under the general supervision of the Chief of Security.

Only candidates under consideration will be contacted for an interview. The selected candidate will be offered a contract as an Individual Contractor.

Work Location:
The Hague, The Netherlands

Expected duration:
Initial appointment until 31 December 2023 with possibility of extension.

Duties and Responsibilities:

Under the supervision of the SSS IRMCT management, the IC - Security Officer within the limits of delegated authority is responsible for the following:

1. Provide duties that are focused on the provision of safety and security to personnel, property and visitors at the IRMCT Premises.
2. Provide security coverage at all access points.
3. Prevent entry of an unauthorized persons into the restricted area.
5. Responsible for regular inspection of IRMCT Offices/building site and basic fire precautions, i.e., reports defective security installations and security equipment, reporting all security violations to the direct supervisor.
6. Ensure that valid UN Identification Cards and Passes are worn by all personnel in accessing the premises.
7. Conduct patrols of the area of responsibility, recording and reporting any safety and security violations or observations.
8. Maintain alertness for any potential or actual breaches of security, disturbances, or unusual activities related to safety and security, and reporting these immediately through the reporting line.
9. Ensures that all personnel have authorization and proper documentation when removing any UN equipment/supplies out of the IRMCT compound.
10. Respond to safety and security emergencies in accordance with the standing operation procedures, applicable policies, and security plans.
11. Ensures that all offices, stores, meeting/conference rooms, and gates in the area of responsibility are secured at all times.
12. Perform driving duties when required.
13. Perform other duties as required by the Chief SSS.

Qualifications/ special skills:

Other Requirements:
Mentally and physically fit. All duties are performed in uniform, however, at times the incumbent may be required to perform duties in civilian clothes. Duties may require long periods of standing and or foot patrolling. Willing to work at night, on weekends and holidays. Willing to undergo physical training in control and restraint techniques. Must be in possession of a valid driving license and clean driving record.

Education:
United Nations International Residual Mechanism for Criminal Tribunals

A High School diploma or equivalent is required. Supplemental security management or related training is desirable. Computer skills (Word, Excel, and PowerPoint) are desirable.

Work Experience:
A minimum of three (3) years of experience in the civilian police force, military, or security-related field is required. Prior experience with the UN system or an international NGO is desirable.

Languages:
English and French are the working languages of the IRMCT. For the position advertised, fluency in English is required.

Fee for Service
The IC will be paid monthly at an hourly rate equivalent to the GS4 salary grade for The Hague, The Netherlands. Approximately Eur 34.45 per hour.

Special Notice:
The appointment is limited to the International Residual Mechanism for Criminal Tribunals. Granting of a contract to the successful candidate on this IC position will be limited to the availability of funding. Extension of the contract is subject to the extension of the mandate and/or the availability of funds. This is not a staff position. As the international tribunals are not integrated in the Secretariat, there is no expectation of service or reassignment within the United Nations Secretariat.

The United Nations is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs personnel regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

How to Apply
Qualified candidates who are able to work on short notice in The Hague, Netherlands are invited to submit their application and their UN Personal History Form (PHP), to recruitmentR@un.org in-box quoting the Reference No. 2023/IRMCT/REG/SSS-H/051-IC in the subject line.

APPLICATIONS MUST BE RECEIVED NO LATER THAN MIDNIGHT ON THE DEADLINE DATE APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.

No Fee:
THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, TRAINING OR ANY OTHER FEES). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON BANK ACCOUNTS.