Call for Interest

Individual Contractor – Legal Reviewer

(duration 15 September 2022 – 31 December 2022)

DEADLINE FOR APPLICATIONS: 05 September 2022
DATE OF ISSUANCE: 23 August 2022
OFFICE: Office of the Prosecutor
LOCATION: Arusha
JOB OPENING NUMBER: 2022/IRMCT/OTP/032-CIC

Organizational Setting and Reporting:
The Individual Contractor will be working in the Office of the Prosecutor of the International Residual Mechanism for Criminal Tribunals (IRMCT), Arusha Branch. The incumbent will work under the general supervision of a Legal Officer.

Only candidates under consideration will be contacted for an interview. The selected candidate will be offered a contract as an Individual Contractor.

Terms of Reference for Consultant:

A) Objectives and Targets

The Office of the Prosecutor is seeking a Review Attorney to work 5 days per week and conduct legal and document management tasks related to the production of redacted materials, and perform other legal tasks as assigned. In order to achieve this output, the Review Attorney will be required to review evidence in the OTP’s possession, identify information that may potentially reveal the identity or source of the evidence, redact such information and liaise with the Evidence Unit to coordinate the processing of materials. The Review Attorney will be required to utilise the OTP redaction protocol, demonstrate sound legal judgment and ensure the strictest confidentiality requirements are met.

B) Tangible outputs of the work assignment

By the conclusion of the consultancy, the Review Attorney shall have redacted a specific collection of materials, and liaised with the Evidence Unit to ensure the completion of this exercise.

C) Delivery

The work assignments shall be delivered electronically or as otherwise requested by members of the OTP. Redacted materials should be finalized in electronic form in two week increments and the other assignments of the Review Attorney should be completed to the deadlines set by the OTP.

D) Performance indicators

The Review Attorney’s work will be evaluated based on the quality and timeliness of the work produced. A high quality work product will be accurate, well organized, prepared with a focus on the important legal and confidentiality issues at stake, and will be prepared in a way that the members of the OTP can quickly utilize the product.

E) Fee for Service

US$120 per day.
Qualifications/ Special skills:

Education: First level university degree in law.

Experience: Work experience related to international criminal tribunals or domestic criminal justice is an asset.

Language: English and French are the working languages of the IRMCT. For this position, fluency in English is required.

How to Apply

Qualified candidates who are able to work on short notice in Arusha, Tanzania, are invited to submit a UN Personal History Profile (PHP) form obtainable from the IRMCT website (www.irmct.org) or from your personal Inspira account and forward electronically to the recruitmentR@un.org in-box quoting the Reference No. 2022/IRMCT/OTP/032-CIC in the subject line. Please note, CVs cannot be accepted.

APPLICATIONS MUST BE RECEIVED NO LATER THAN MIDNIGHT ON THE DEADLINE DATE
APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.