

# United Nations International Residual Mechanism for Criminal Tribunals

## Call for Interest Individual Contractor – Nurse

DEADLINE FOR APPLICATIONS	: 19 March 2023
DATE OF ISSUANCE	: 13 March 2023
OFFICE	: Registry/Medical Unit
LOCATION	: Arusha
JOB OPENING NUMBER	: 2023/IRMCT/REG/MU- A/047-IC

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### **Organizational setting and Reporting:**

The Individual Contractor will be working in the Medical Unit of the International Residual Mechanism for Criminal Tribunals (IRMCT), Arusha Branch. The incumbent will work under the general supervision of Medical Officer.

Only candidates under consideration will be contacted. The selected candidate will be offered a contract as an Individual Contractor.

### **Term of Reference for Consultant**

#### **Work Location:**

Arusha, Tanzania

#### **Expected duration:**

Six (6) months with possibility of up to three (3) month extension.

#### **Delivery:**

The IC will be called twice a week for cases discussion, familiarization, continuity of care and in the absence of the Nurse.

### **Duties and Responsibilities:**

- Responds to emergency calls and assists Medical Officer in providing adequate care and performing respective duties in the treatment of the patient.
- Performs nursing care, ECG, and other medical exam such as blood tests.
- Assess need of clients visiting the clinic; provides care/advice accordingly or facilitates referrals to the Medical Officer or to an outside physician, as indicated.
- Prepares and escort patients to other medical facilities as required.
- Receives patients and record the necessary data in EarthMed system.
- Ensure proper filing of medical records and exercise confidentiality.
- Prepares vaccination schedules and administer vaccine as required.
- Assists in providing health education and addressing work environment occupational health issues.
- Ensures availability and proper storage of medical supplies and vaccines.
- Keeps the clinic's statistics.
- Performs other related duties as required.

### **Qualifications/ special skills:**

**Education:** Professional Nursing qualification from an accredited school of Nursing required. National registration and Nursing license are also required. A bachelor's degree in nursing is highly desirable. Certificates in CPR Basic Life Support and/or Advanced Cardiovascular Life Support (ACLS) is desirable.

**Experience:** Minimum of 7 years of progressive responsible experience in general nursing is required. Experience working in a hospital or large clinic is required. Experience working within the United Nations common system, or an International Organisation is an asset.

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Language: English and French are the working languages of the IRMCT. For this position, fluency in English is required. Working knowledge of French is desirable. Knowledge of Swahili is an asset.

Fee for Service: depending upon experience, the fee will range from TZS 32,972.50 – TZS 40191.00 per hour.

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## Special Notice:

The appointment is limited to the International Residual Mechanism for Criminal Tribunals. Granting of a contract to the successful candidate on this IC position will be limited to the availability of funding. Extension of the contract is subject to the extension of the mandate and/or the availability of funds. This is not a staff position. As the international tribunals are not integrated in the Secretariat, there is no expectation of service or reassignment within the United Nations Secretariat.

The United Nations is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs personnel regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

## How to Apply (website)

Qualified candidates who are able to work on short notice in Arusha, Tanzania, are invited to submit their application and their UN Personal History Form (PHP), to [recruitmentR@un.org](mailto:recruitmentR@un.org) in-box quoting the Reference No. 2023/IRMCT/REG/MU- A/047-IC in the subject line.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN MIDNIGHT ON THE DEADLINE DATE  
APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.**

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## No Fee:

**THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, TRAINING OR ANY OTHER FEES). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON BANK ACCOUNTS.**

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## United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation or sexual abuse, or crimes other than minor traffic offences, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term “sexual exploitation” means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term “sexual abuse” means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on “Manuals” hyper-link on the upper right side of the inspira account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United

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Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

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