

United Nations International Residual Mechanism for Criminal Tribunals

Call for Interest Individual Contractor – Financial Investigator

DEADLINE FOR APPLICATIONS	: 26 November 2020
DATE OF ISSUANCE	: 13 November 2020
OFFICE	: Registry (OLAD)
LOCATION	: Remote
JOB OPENING NUMBER	: 2020/IRMCT/REG/OLAD/024-IC

Organizational setting and Reporting:

The Individual Contractor will be working with the Registry's Office for Legal Aid and Defence Matters (OLAD), of the International Residual Mechanism for Criminal Tribunals (IRMCT). As this position will require investigative efforts in the field, it is considered remote – nonetheless, the incumbent may access the Arusha and/or Hague Branches of the IRMCT, as may be necessary. The incumbent will work under the general supervision of the Head of OLAD, in consultation with the Officer in Charge of the Arusha Branch.

Only candidates under consideration will be contacted for an interview. The selected candidate will be offered a contract as an Individual Contractor.

Introduction

An accused before the IRMCT who requests legal aid has the burden of proving indigence (i.e., an inability to remunerate defence counsel), and must provide the Registry with detailed information on his/her financial assets, including details on the assets of all members of his/her household.

The Registrar then conducts an inquiry into the accused's means and assesses his/her disposable income, often referred to as an "indigency determination". From the established pool of income and assets, the accused's disposable means is calculated, while deductions are made for the estimated living expenses of the accused's family and dependents, for the estimated period in which the accused will require representation before the IRMCT.

Terms of Reference for Consultant:

A) Objectives and Targets

The objective of the Financial Investigator will be to facilitate the Registrar's indigency determination, by inquiring into the (financial) means of a person accused of crimes by the IRMCT, with the intention of verifying the accused's (in)ability to remunerate defence counsel. Achieving the objective is anticipated to require significant investigative efforts across various jurisdictions, with a view toward identifying any assets (and, liabilities) of the accused. Further, this effort will likely require liaison with law enforcement, governmental, and banking officials, among others, in various countries, in order to seek relevant cooperation on behalf of the IRMCT. Assets may include, but are not necessarily limited to: direct income; bank account holdings; real property; personal property; pension or retirement funds; and, equities (e.g., stocks and bonds). The Financial Investigator should be willing and able to travel.

B) Tangible outputs of the work assignment

The tangible outputs of the assignment will be to offer all documentation, evidence, and relevant information to the IRMCT Registrar, as well as a comprehensive report analysing said material, such that a determination can be made whether and to what extent the accused is able to remunerate defence counsel. In essence, the deliverables of the financial investigator should enable the Registrar to make a sound and verifiable determination as to the accused's indigence (or, lack thereof).

C) Delivery

From the commencement of the assignment, until the final delivery date, the financial investigator is anticipated to be engaged full-time for approximately two (2) months (although, the timing may be flexible, depending on relevant considerations). At the beginning of the assignment, and in consultation with the Registry, the financial investigator shall prepare an investigative plan (i.e., within the first week). Immediately upon approval of said plan, the financial investigator shall be prepared to go into the field, visiting

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jurisdictions which are deemed relevant for purposes of investigating the accused's claim of indigence. Investigations in the field are anticipated to require three to five (3-5) weeks. Upon conclusion of field investigations, the financial investigator will be expected to prepare a report analysing all evidence and documentation obtained, interviews undertaken, etc., with a view toward providing the Registrar with a comprehensive and concise overview of the veracity of the claim of indigence. Said report should be delivered by the seventh week of the assignment, such that any questions and concerns of the Registrar can be considered and addressed, prior to the expiration of the term of the assignment.

D) Performance indicators

The financial investigator is expected to be an independent and self-motivated professional, capable of tailoring an investigative plan to the particular circumstances of the case. Further, the incumbent should be adept at using and managing spreadsheets, and other methods of gathering, sorting, and analysing financial data. Additionally, he/she should be able to clearly explain any complex financial matters, such that any recipients of such information will be able to easily understand it.

His/her work will be evaluated on: i) timely completion of the milestones outlined above; ii) the quality and depth of the evidence that is obtained in the course of the investigation; and, iii) the value of the analysis undertaken as to the relevant material obtained during the investigation.

E) Fee for Service

The financial investigator will be remunerated in line with his/her level of experience, while payment is anticipated to vary within a range of **\$400 – \$600** per (full) day.

Qualifications/ Special skills:

Education: A Bachelor's degree in finance or accounting, alongside an investigative background, is required.

Experience: Minimum of 5 years of responsible experience in financial investigations.

Language: English and French are the working languages of the IRMCT. For this position, fluency in French or English is required, with a preference for French. Working knowledge of Kinyarwanda is highly desirable.

How to Apply

Qualified candidates who are able to work on short notice, are invited to submit their application and their UN Personal History Form (PHP), to recruitmentR@un.org in-box quoting the [Reference No. 2020/IRMCT/REG/OLAD/024-IC](#) in the subject line.

**APPLICATIONS MUST BE RECEIVED NO LATER THAN MIDNIGHT ON THE DEADLINE DATE
APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.**
