

United Nations International Residual Mechanism for Criminal Tribunals

TEMPORARY JOB OPENING (Duration 6 Months)

Fugitives Coordinator, P-5

DEADLINE FOR APPLICATIONS	:	11 September 2019
DATE OF ISSUANCE	:	05 September 2019
OFFICE	:	Office of the Prosecutor - OTP
LOCATION	:	Arusha
JOB OPENING NUMBER	:	2019/TJO/IRMCT/OTP/106-P

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational setting and Reporting:

This position is located in the the Office of the Prosecutor of the United Nations International Residual Mechanism for Criminal Tribunals (Arusha).

Responsibilities:

Under the direct supervision of the Prosecutor and in coordination with the Chief of Staff, the incumbent's duties and responsibilities will be as follows:

- Develop, plan and implement strategies to gather intelligence on the location of fugitives and execute operations leading to their arrest.
- Provide day to day supervision of the OTP tracking team.
- Develop and maintain relationships with governments, international organizations and local non-Governmental organizations in support of fugitive tracking activities.
- Manage highly confidential information and sources and maintain the highest standards of information security.
- Provide political advice and regional expertise to the Prosecutor in relation to fugitive tracking.
- Undertake investigations at the direction and under the general supervision of the Prosecutor.
- Be responsible for the professional planning and conduct of tracking activities.
- Assign work to team investigators.
- Take into account priorities, workload, specific progress of on-going cases and other factors.
- Evaluate performance relative to position description.
- Be responsible for team operation within the scope of Standard Operating Procedures of the Office of the Prosecutor and applicable law(s).
- Coordinate special projects as directed by the Prosecutor.
- Participate in the management of the OTP at the support, operational and advisory levels.
- Support the implementation of the "One Office" policy.
- Liaise with legal officers and others.
- Submit weekly reports; prepare mission orders and reports for each field mission.

Core Competencies:

- **Professionalism** - Knowledge of criminal investigation techniques and procedures, particularly with respect to the tracking of fugitives. Knowledge of international legal procedures and instruments, including international criminal law and diplomacy. Experience in preparing witnesses and evidence for judicial proceedings as demonstrated in the ability to build a case through witness interviews and other evidence gathering techniques. Ability to employ sound professional investigative and administrative experience to facilitate the production of high quality work from the team. The position requires excellent people management skills and public relations abilities as well as public speaking skills and ability to interact and negotiate with high-level officials. Knowledge in the use of computer applications, particularly word processing software, database management, and electronic research tools. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.
 - **Teamwork** – Works collaboratively with colleagues to achieve organisational goals. Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Places team agenda before personal agenda. Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position. Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
 - **Planning and Organising** – Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments, adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.
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- **Leadership** – Serves as a role model that other people want to follow. Empowers others to translate vision into results. Is proactive in developing strategies to accomplish objectives. Establishes and maintains relationships with a broad range of people to understand needs and gain support. Anticipates and resolves conflicts by pursuing mutually agreeable solutions. Drives for change and improvement; does not accept the status quo. Shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Judgement/Decision-making** – Identifies the key issues in a complex situation, and comes to the heart of the problem quickly. Gathers relevant information before making a decision. Considers positive and negative impacts of decisions prior to making them. Takes decisions with an eye to the impact on others and on the Organisation. Proposes a course of action or makes a recommendation based on all available information. Checks assumptions against facts. Determines that the actions proposed will satisfy the expressed and underlying needs for the decision. Makes tough decisions when necessary.

QUALIFICATIONS

Education:

An advanced university degree in law or equivalent training. A first level university degree in law in combination with two additional years of qualifying experience may be accepted in place of an advanced university degree. A diploma in criminal investigation from a recognized public police academy or similar institution with an additional three years of qualifying experience may be accepted in place of an advanced university degree.

Experience:

A minimum of 10 years of progressively responsible relevant professional experience in criminal investigations or prosecutions, including substantial experience at the international level. Experience as an attorney or investigator in a Police force or equivalent law enforcement agency or prosecution's office with at least some years of experience at international level; experience in leading, planning and executing investigations in relation to serious criminal behaviour is essential; experience in the leadership management and supervision of investigations staff; experience and ability to lead and work well in a multi-skilled team environment; and thorough knowledge of investigative techniques and procedures. Experience in the area of witness protection is desirable.

Language:

English and French are the working languages of the Mechanism. For the post advertised, fluency in oral and written English is required. Working knowledge of French, Kinyarwanda and/or Swahili is an asset.

HOW TO APPLY:

- 1) Internal staff at the P4 or P-5 level who meet the requirements are eligible to apply.
- 2) Interested candidates must complete the UN Personal History Profile (PHP) form obtainable via personal Inspira accounts (in PDF format) or the IRMCT website. Please submit all documents including the PHP, a Cover Letter, and the last two e-PAS's (for internal candidates) ELECTRONICALLY AS ONE DOCUMENT to the recruitmentR@un.org in-box. Please indicate the job opening number in the subject line.
- 3) Once received, a list of candidates who meet the requirements of the post will be sent to the supervisor, who will prepare a written comparative analysis of the candidates and recommend a candidate for the position.
- 4) Please note that only candidates under serious consideration will be notified of the final decision.

NOTE FOR PREVIOUSLY ROSTERED CANDIDATES

Roster candidates must express their interest and availability for published job openings by submitting an updated PHP and cover letter.

NOTE FOR EXTERNAL CANDIDATES:

- 1) External applicants must complete the UN Personal History Profile (PHP) form obtainable from the IRMCT website (www.unmict.org) or from your personal Inspira account and forward electronically to the recruitmentR@un.org in-box. Please indicate the job opening number in the subject line.
- 2) Once received, a list of candidates who meet the requirements of the post will be sent to the supervisor, who will prepare a written comparative analysis of the candidates and recommend a staff member for the position.

SPECIAL NOTICE: The appointment is limited to the IRMCT. Extension of the appointment is subject to the extension of the mandate and/or the availability of funds. IRMCT is a smoke free environment.

PLEASE NOTE THAT APPLICATIONS RECEIVED AFTER THE DEADLINE AT MIDNIGHT (THE HAGUE TIME) ON THE CLOSING DATE WILL NOT BE ACCEPTED. ONLY THE SELECTED CANDIDATE WILL BE NOTIFIED OF THE OUTCOME.
