

Policy on hand hygiene and distancing when on Mechanism premises

1. This policy is applicable to all persons who enter Mechanism premises during the course of the COVID-19 pandemic
2. In order to ensure your safety and that of our colleagues by limiting the risk of spreading COVID-19, all persons must follow basic principles as well as specific measures in regard to distancing and hygiene when on Mechanism premises.
3. Basic principles include the requirement to remain outside the premises when exhibiting COVID-19 symptoms, maintaining 1.5m distance from one another to the extent possible where facilities permit, practicing regular hand hygiene and observing cough/sneeze etiquette.
4. Specifically, all persons entering any Mechanism premises shall disinfect their hands upon entry. This may be done through the use of hand sanitizer or handwash station available at the entry. Persons declining to do so will be refused entry.
5. To facilitate compliance with specific hygiene and distancing measures, these shall be clearly indicated in areas to which they apply, e.g. by means of posters and floor markings to indicate distance or directional requirements.
6. Security and Safety Officers may, when necessary, remind persons to adhere to the policies and measures in place and in case of non-compliance following reminder, require the person to leave the premises. In the event grave or repeated non-compliance involves personnel of the Mechanism, the matter may be escalated to the supervisor or the Human Resources Section for appropriate action.

Approved by the IRMCT COVID-19 Management Team
12 June 2020