

United Nations International Residual Mechanism for Criminal Tribunals

Assistant Chief, Security and Safety, P-2

DEADLINE FOR APPLICATIONS	:	22 December 2018
DATE OF ISSUANCE	:	23 November 2018
OFFICE	:	Registry/Security and Safety Section
LOCATION	:	The Hague
JOB OPENING NUMBER	:	18-SEC-RMT-107309-R-THE HAGUE

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational setting and Reporting:

This position is located in the Security and Safety Section in the Registry of the International Residual Mechanism for Criminal Tribunals ("Mechanism"). The incumbent will conduct work for the Hague branch of the Mechanism. The incumbent reports to the Chief of Security.

Responsibilities:

Within delegated authority, the Assistant Chief, may be responsible for the following duties:

- Assists the Chief of Security in security risk management (SRM) including drafting SRM processes and monitoring implementation of recommended risk management measures.
- Prepares a draft security plan for the IRMCT Hague Branch and assists in the preparation of the country/area security plan.
- Performs routine security assessments to ensure the safety of staff.
- Ensures that all staff members and their dependants are kept fully informed on matters affecting their security.
- Conducts routine security surveys of offices and premises.
- Investigates and prepares reports on minor cases of theft, security breaches, assault, accidents or other incidents when the extent of the infraction is readily determinable.
- Assists the Chief of Security in establishing policies and procedures for crisis situations and preparing contingency plans for emergencies.
- Assists in the recruitment, training and supervision of security officers and oversees the daily operations of the Section.
- Assists in identifying and recording United Nations assets, number of staff and dependants to be protected and estimates security requirements.
- Liaises with local authorities to discuss potential problems and plans possible methods of resolution.
- Liaises with the respective offices of the Mechanism on matters related to information security.
- Deputizes for the Chief of Security in her/his absence from the duty station.
- Performs other duties as assigned.

Core Competencies:

- **Professionalism:** Good basic skills in security specialization to be able to recognize and evaluate the seriousness of threats and potential dangers. Well-developed analytical skills. Ability to appraise and evaluate the security-related implications of economic, political, cultural and historical variables in the country. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations.
- **Communication –** Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.
- **Planning and Organising –** Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments, adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

QUALIFICATIONS

Education:

An advanced university degree in security management, law, business administration, international relations or related area. A first level university degree in combination with two additional years of qualifying experience may be accepted in lieu of an advanced university degree.

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Experience:

A minimum of two years of progressively responsible experience in the military, police, security management preferably in the police or military context or related area. Previous experience with domestic or international criminal courts is highly desirable. Previous experience in security risk management, security planning, security operations and information security is desirable.

Language:

English and French are the working languages of the Mechanism. For the post advertised, fluency in oral and written English is required. Knowledge of French is an advantage.

Assessment Method:

There may be a technical test followed by a competency-based interview.

Special Notice:

The appointment is limited to the International Residual Mechanism for Criminal Tribunals. Appointment of the successful candidate on this position will be limited to the initial funding of the post. Extension of the appointment is subject to the extension of the mandate and/or the availability of funds. As the international tribunals are not integrated in the Secretariat, UN Staff Members serve on assignment or secondment from their parent department/office if selected. Appointments of staff members in the United Nations are subject to the authority of the Secretary-General. Staff Members are expected to move periodically to new functions in accordance with established rules and procedures, and may in this context be reassigned by the Secretary-General throughout the Organization based on the changing needs and mandates.

NOTE FOR PREVIOUSLY ROSTERED CANDIDATES

Roster candidates must express their interest and availability for published job openings by submitting an updated PHP and cover letter.

No Fee:

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, TRAINING OR ANY OTHER FEES). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON BANK ACCOUNTS.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation or sexual abuse, or crimes other than minor traffic offences, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

HOW TO APPLY:

All applications must be submitted through the UN Inspira portal. The Mechanism is not able to accept applications for this vacancy via email.

Internal applicants may go to <https://inspira.un.org>

External applicants may go to <https://careers.un.org>
