

United Nations International Residual Mechanism for Criminal Tribunals

Nurse, G-6

DEADLINE FOR APPLICATIONS	:	05 April 2019
DATE OF ISSUANCE	:	07 March 2019
OFFICE	:	Registry/ Administration Division
LOCATION	:	The Hague
VACANCY ANNOUNCEMENT	:	2019/IRMCT/REG/ADM/041-GS

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational setting and Reporting:

This position is located in the Administration Division, Registry, under the supervision and direction of the Senior Medical Officer.

Responsibilities:

- Responds to emergency calls and assists the Medical Officer in providing adequate care; ensures effective liaison between patient and private doctor, paramedics, family members, and colleagues as appropriate; documents case findings.
- Performs clinical assessment of clients visiting the walk-in clinic; provides care/advice accordingly or facilitates referral to the UN Medical Officer or to an outside physician, as indicated.
- Ensures preparedness of staff travelling on missions or reassignments, including administration of appropriate vaccine, instructions on malaria prophylaxis and other travel-related ailments. Instructs on the content and potential uses of the travel kit.
- Manages the day to day operations of the Medical Unit, including administrative aspects
- Assists in providing health education and health promotion programs; participates in work environment assessment, e.g. office ergonomics, and addresses other occupational health issues.
- Performs other related duties as required.

Core Competencies:

- **Professionalism:** Knowledge of clinical, occupational and travel nursing. Formal training in CPR / BLS and, preferably, in ACLS and ATLS / PHTLS or equivalent emergency medical care. Knowledge of modern medical information technology and solid computer skill. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations.
- **Planning and Organising** – Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments, adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.
- **Accountability** – Takes ownership of all responsibilities and honours commitments. Delivers outputs for which one has responsibility within prescribed time, cost and quality standards. Operates in compliance with organisational regulations and rules. Supports subordinates, provides oversight and takes responsibility for delegated assignments. Takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.
- **Client Orientation** – Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view. Establishes and maintains productive partnerships with clients by gaining their trust and respect. Identifies clients’ needs and matches them to appropriate solutions. Monitors ongoing developments inside and outside the clients’ environment to keep informed and anticipate problems. Keeps clients informed of progress or setbacks in projects. Meets timeline for delivery of products or services to client.

QUALIFICATIONS

Education: Professional Nursing qualification from an accredited school of Nursing required. National registration and Nursing license are also required. A Bachelor’s Degree in Nursing is highly desirable.

Experience: Minimum of seven (7) years relevant experience in nursing.

Language: English and French are the working languages of the Mechanism. For the post advertised, fluency in oral and written English is required.

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Assessment Method:

There may be a technical test followed by a competency-based interview.

Special Notice:

The appointment is limited to the Mechanism. Appointment of the successful candidate on this position will be limited to the initial funding of the post. Extension of the appointment is subject to the extension of the mandate and/or the availability of funds. Appointments of staff members in the United Nations are subject to the authority of the Secretary-General.

HOW TO APPLY:

NOTE FOR INTERNAL CANDIDATES:

- 1) Staff at the G-5 and G-6 levels are eligible to apply; the requirement for one year post occupancy is applicable.
- 2) Interested staff members must complete the UN Personal History Profile (PHP) form obtainable via personal inspira accounts (in PDF format) or the Mechanism website. Please submit all documents including the PHP, a Cover Letter, and the last two e-PAS's ELECTRONICALLY AS ONE DOCUMENT to the recruitmentR@un.org in-box. Please indicate the job opening number in the subject line.
- 3) Applicants may have to sit the United Nations Global General Services Test (GGST) as per OHRM instructions. Evidence of passing the ASAT/GGST is encouraged in order to assess the need for testing.

NOTE FOR EXTERNAL CANDIDATES:

- 1) External applicants must complete the UN Personal History Profile (PHP) form obtainable from the Mechanism website (www.unmict.org) and forward electronically AS ONE DOCUMENT to the recruitmentR@un.org in-box. Please indicate the job opening number in the subject line. Applicants may have to sit the United Nations Global General Services Test (GGST) in the duty station as per OHRM instructions. Evidence of passing the ASAT/GGST is encouraged in order to assess the need for testing.
- 2) The appointment of the successful candidate will be on a local basis.

NOTE FOR PREVIOUSLY ROSTERED CANDIDATES

Roster candidates must express their interest and availability for published job openings by submitting an updated PHP and cover letter.
