

United Nations International Residual Mechanism for Criminal Tribunals

*Appointment of the successful candidate to this position will be subject to funding availability

Video Director, G-6

DEADLINE FOR APPLICATIONS	:	08 January 2019
DATE OF ISSUANCE	:	10 December 2018
OFFICE	:	Registry/External Relations Office
LOCATION	:	The Hague
VACANCY ANNOUNCEMENT	:	2018/IRMCT/REG/ER/033-GS

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational setting and Reporting:

This position is located in the External Relations Office at The Hague Branch of the International Residual Mechanism for Criminal Tribunals (IRMCT), Registry. The incumbent will work under the supervision and direction of the Associate Public Information Officer, and under overall supervision of the External Relations Officer.

Responsibilities:

The incumbent assists the IRMCT in the production of audio-visual promotional, informational and educational material for use as public information and outreach tools. The incumbent is tasked with developing, shooting and producing video material for internal use or external distribution, including short videos for social media platforms. Produces short as well as feature-length audio visual material for the section. Operates professional editing software and hardware to mix and edit these materials including the creation of graphics, subtitles and other elements toward professional productions. Researches, identifies and sources information material. Travels to the branches of the IRMCT and elsewhere to record material needed for productions and takes part in public promotion of IRMCT video products. Produces records and edits videos of press briefings, press conferences and public events organized by the IRMCT. Sets high standard of quality of audiovisual products and maintains a creative and innovative approach to product. Gives work assignments to interns and advises Associate Public Information Officer and External Relations Officer on technical and audiovisual aspects of the production. Complies with the operational requirements of the External Relations Office to ensure that products conform to established practices. Other tasks include:

- Assisting Public Information Assistant in drafting scripts and production's concept notes;
- Assisting other members of the unit in development of concepts, storylines, and script for the production of films/videos;
- Assembling raw material into a finished product suitable for broadcasting and use on the Internet and social media;
- Maintaining and expanding the audio visual database of the Unit;
- Converting a variety of analogue and digital files toward maintaining continuity of productions;
- Determining appropriate format and compression for broadcast quality, web and social network site distribution;
- Digitally editing audio and video files to determine the sequence of the film and determining what is usable;
- Creating a 'rough cut' of the programme/film and determining the precise cut for the next and final stages;
- Tweaking and effectively manipulating the content to ensure the logical sequencing and smooth running of the film/video;
- Experimenting with styles and techniques including the design of graphic elements;
- In depth knowledge of industry standard broadcast music;
- Selecting appropriate music beds for a variety of documentary productions;
- Developing contacts with third party audio and video stock footage providers; and
- Performs other ad-hoc duties as required.

Core Competencies:

- **Professionalism:** Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations.
 - **Creativity –** Actively seeks to improve programmes or services. Offers new and different options to solve problems or meet client needs. Promotes and persuades others to consider new ideas. Takes calculated risks on new and unusual ideas; thinks “outside the box”. Takes an interest in new ideas and new ways of doing things. Is not bound by current thinking or traditional approaches.
 - **Technological Awareness –** Keeps abreast of available technology. Understands applicability and limitations of technology to the work of the office. Actively seeks to apply technology to appropriate tasks. Shows willingness to learn new technology.
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QUALIFICATIONS

Education: High school diploma or equivalent. Video production and editing skills required. The incumbent must be able to work in the public and respond well under pressure in a formal, international environment.

Experience: Minimum of 7 years of experience in documentary video production. Proven experience with short videos suited for Facebook, YouTube and other social networks. Experience working for an international organisation and knowledge of the history of the conflicts in the former Yugoslavia preferable.

Language: English and French are the working languages of the Tribunal. For the post advertised fluency in oral and written English is required.

Assessment Method:

There may be a technical test followed by a competency-based interview.

Special Notice:

The appointment is limited to the Mechanism. Appointment of the successful candidate on this position will be limited to the initial funding of the post. Extension of the appointment is subject to the extension of the mandate and/or the availability of funds. Appointments of staff members in the United Nations are subject to the authority of the Secretary-General.

HOW TO APPLY:

NOTE FOR INTERNAL CANDIDATES:

- 1) Staff at the G-5 levels are eligible to apply; the requirement for one year post occupancy is applicable.
- 2) Interested staff members must complete the UN Personal History Profile (PHP) form obtainable via personal inspira accounts (in PDF format) or the Mechanism website. Please submit all documents including the PHP, a Cover Letter, and the last two e-PAS's ELECTRONICALLY AS ONE DOCUMENT to the recruitment@un.org in-box. Please indicate the job opening number in the subject line.
- 3) Applicants may have to sit the United Nations Global General Services Test (GGST) as per OHRM instructions.

NOTE FOR EXTERNAL CANDIDATES:

- 1) External applicants must complete the UN Personal History Profile (PHP) form obtainable from the Mechanism website (www.unmict.org) and forward electronically AS ONE DOCUMENT to the recruitment@un.org in-box. Please indicate the job opening number in the subject line. Applicants may have to sit the United Nations Global General Services Test (GGST) in the duty station as per OHRM instructions.
- 2) The appointment of the successful candidate will be on a local basis.

NOTE FOR PREVIOUSLY ROSTERED CANDIDATES

Roster candidates must express their interest and availability for published job openings by submitting an updated PHP and cover letter.
